Automated Microbial Analysis Weekly Meeting Notes

4/9/2020

* Group Members in Attendance
  + Bendt, Zachary
  + Bruslind, Jorian
  + Hall, Macklin
* Project Unknowns and Risks
  + How/when will the group gain access to the building with the project in it?
  + When will the group safely be able to meet in person next?
  + How will COVID-19 affect our final product?
* Tasks from This Week
  + Zach
    - Updating code (1 hr)
  + Jorian
    - Update github readme for mechanical system (2hrs)
    - Dimension and document all custom mechanical parts (5hrs)
    - Document stress analysis on custom parts (3hrs)
  + Mack
    - Updating GitHub (1.5 hrs)
* Group Meeting Topics
  + Documentation strategies, formatting, and timetables
  + Project deliverables
* New Items
  + The group does not have physical access to the system at this time
  + The project GitHub will be largely updated in the coming days
* Tasks for Next Week
  + Zach
    - Updating GitHub (2 hrs)
    - Test new testing setup (1 hr)
  + Jorian
    - Update github readme for mechanical system (2hrs)
    - Dimension and document all custom mechanical parts (5hrs)
  + Mack
    - Updating GitHub (1.5 hrs)
  + Everyone
    - Do good; don’t do bad.
    - Stay healthy
* Hours This Week

|  |  |  |  |
| --- | --- | --- | --- |
|  | Total Hours | Hours w/ Team | Hours Helping |
| Bendt, Zachary | 1 | 1 | 0 |
| Bruslind, Jorian | 2 | 1 | 0 |
| Hall, Macklin | 1.5 | 0.5 | 0 |